

Ad Posting Tutorial.

1. Open Universal Info Service website and click on the tab ABOUT, and type *free classifieds* on the Google search engine as shown below.

EASYPOSTJOB4U.COM
IDEAS ARE BORN, DECISIONS ARE MADE ...

HOME ABOUT JOBS DATA ENTRY M. O. B. CONTACT

LINKS MENU

- About Us
- Introduction
- Out Sourcing Works
- FAQS
- Terms & Conditions
- Sitemap
- Instructions
- Privacy Policy
- Online Data Entry
- MSB
- Contact Us
- Download Application Form
- Franchisee

OUR ADDRESS

UNIVERSAL INFO SERVICE
H/No 1811,
APC Saram, W/No 30
Desbandhupura,
Srigpur-734025,
West Bengal, India
Phone: +91-94744-23792
E-mail: universal00004u@gmail.com

SEARCH

Google™
free classifieds sites
Search

About US

At the core of our business is a corporate philosophy that guides our conduct wherever we do business. Central to that philosophy is our commitment to global citizenship - understanding and respecting the laws, values and cultures wherever we do business; profitably growing in all markets; promoting a healthy business climate globally; and contributing positively in every community we call home, both personally and organizationally.

We as a company make things easy for you. No negotiation, no meetings. No discussions with any company. You get the briefing from us and proceed with the job. Complete it, submit it and get the payments. We make all arrangements which in due course lessen our workload and increase our market value providing us with more opportunity leading to more money and involvement of more people. We work as mediator between you and the company from whom we get our Jobs. We help the parent company as well as generate jobs for many. The main advantages we provide to all be it the company or our own people are:

- Time - Bound Assignment
- Quality Language
- Cost Effective Labor
- Time convenience
- Instant Submission
- No fixed Working Hours
- Work from anywhere
- Overall Flexibility
- Job Opportunities

Strength of our company are based on the following systems of man management and financial management along with record keeping

- Management systems (including governance, organizational structure and policies and procedures) to ensure a high quality of support.
- Financial systems (including internal control systems, accounting systems and financial reporting) to ensure that financial transparency
- Record keeping and privacy (including financial reporting, internal control systems and audits) to ensure a high quality of support

Vision - We want to be an exemplary Company by upholding the values and also to fulfill the commitment given to the customers. Try to uplift the standard of living. We provide work from all over the globe. We provide online / offline computer based / related jobs only. The elements that contributed to the development of our innovative ideas are

- Accumulation of ideas in response to daily feedback from our staff
- Accurate grasp of customer needs, and
- Our desire to please our customers.

Our sole aim is to be a leading company in the eastern India. We expect an experienced team of skilled and enthusiastic professionals who will deliver remarkable results time and time again.

If you are looking for any data entry services and in need of data outsourcing, then we are ready to meet your requirements. Outsourcing data entry and data processing requirements to us can help you save time and money. You can contact us at any time as we provide 24 / 7 customer support services. There is a clear system of reporting and accountability within the organization. Roles and responsibilities are clearly allocated for all the tasks involved in implementing the job. There is a clear framework for day-to-day management. Our sites are always updated with information of the people working with us.

Types of Job Offer - Our Company procures a wide variety of services from companies around the world. In all these transactions, we strive to build relationships which are mutually beneficial. We try that this business should be good and beneficial advises throughout the chain.

2. You will find that after you click on the search it will search for you all the free classifieds sites over the internet and display the result as shown below.

Web Results 1 - 10 of about 7,180,000 for free classifieds with Safesearch on. (0.13 seconds)

Free Classifieds - USFreeads
Free classifieds. Place your classified ads here - Huge traffic, active buyers and tens of thousands of fresh daily visitors ensure your items sell fast.
www.usfreeads.com/ - [Similar pages](#)

DomesticSale - The Effective Free Classifieds
The most effective "Trash-Free" Classifieds. Online local, nationwide and worldwide auto, real estate, vacation rentals, jobs and general ads. Sales digest.
www.domesticsale.com/ - [Similar pages](#)

Classified Ads - Free ads for cars, business opportunities, jobs ...
Classified Ads · Select your area | Post an ad | Log in. Find. Loading... Browse Categories. Antiques & Collectibles · Jobs ... Free Stuff ...
www.classifiedads.com/ - [Similar pages](#)

US Free Classifieds
US free photo classifieds. Auto, Real Estate, Pets and much more. Registration not required. Full year run ads. Easy to use.
www.freeadscity.com/ - [Similar pages](#)

BuySellCommunity Classifieds - Buy & Sell Locally : Free Online ...
Free Classifieds: Post or view free classifieds in your local area. Buy, sell & trade: pets, autos, homes, computers and fashion merchandise.
www.buysellcommunity.com/ - [Similar pages](#)

Free Classified Ads . Classifieds . Real Estate, Jobs, Vehicles ...
Adoos United States: free local Classifieds Ads and Want Ads for Housing, Apartments, Furniture, Personals, Vacation Homes, Pets, Jobs, Cars, Services, ...
www.adoos.us/ - [Similar pages](#)

powered by Google™

Click on the link here and it will directly take it to the website.

3. You will find that a new website has opened and here it how it looks.

USFreeads powered by Google™

home | advertise | login | help | affiliates | local classifieds | just viewed | keyword alerts

Free Classifieds

Welcome to USFreeads!
We've been providing high traffic, high response Free Classifieds since 1999.
If you'd like to place a classified ad on our system, please [click here](#). Your ad will be live instantly!

Browse classified ad categories:

- Automotive (6313)
- Pets & Animals (11183)
- Collectibles (5847)
- Real Estate (2648)
- Home & Garden (21281)
- Business Opportunities (36741)
- Hobbies & Leisure (6575)
- Toys, Games & Models (2184)
- Health & Fitness (11998)
- Electronics (8933)
- Employment (432)
- Miscellaneous (15766)
- Clothing & Footwear (7890)
- Jewelry & Watches (5773)
- Announcements (8405)
- Services (5734)
- Sports (2449)
- Wanted Ads (295)

What's hot on USFreeads?
Dogs for sale! Hundreds of people reply to 'dog for sale' ads each and every day. If you're looking to buy or sell a dog, check out our [dog classifieds](#) section today. **Horses** are also extremely popular and finding new homes fast!

[Click here to place a classified](#)

Copyright© 1999 - 2007 USFreeads. All rights reserved
Please read our [Terms of service & Privacy Statement](#)

VISA VISA Electron MasterCard DELTA PayPal

http://www.usfreeads.com/_jewelry-and-watches/ 17.625s

Click on the link here.

Click on the link here to register.

4. Now after you click on the link shown above you will find a new page opens shown below.

USFreeads

home | advertise | login | help | affiliates | local classifieds | just viewed | keyword alerts

Place Ad Step 1 (account login)

Placing a classified on USFreeads couldn't be easier!

1. Login to your existing account or [register for a new account](#)
2. Select the category you'd like your ad to be shown in
3. Select the type of ad you'd like to create (HTML or text)
4. Type your ad content
5. Preview your ad and make any changes
6. All done - your ad is live!

Premium members can then go on to upload multiple photo's (up to 12 per ad!), insert PayPal instant purchase buttons or link to an existing shopping cart, create multiple new categories for ads to be shown in, create a product catalog, and have access to a whole host of other benefits and selling tools!

You can login to your account and edit your ads at any time if you find a mistake or want to change it or add images later!

To get started, either enter your username and password into the boxes below if you're an existing member, or [click here to register](#) if you're new to USFreeads!

Member login:

Username:

Password:

[Click here to login](#)

[Forgot your login details? Click here for help](#)

[Not yet registered? Click here to register now](#)

5. Now you will have to register for a new account and always apply for free membership.

Receive priority placement on your ads - - ☆
Thumbnail image displayed in search results - - ☆
Priority placement of your ads in the photo galleries - - ☆
Add a PayPal shopping cart to your ads/catalog **NEW!** - - ☆
Specify shipping costs with your PayPal buttons **NEW!** - - ☆

Restrictions:
1. We do not accept ads of an adult nature under any circumstances.
2. If you're advertising a dog you must sign up for a paid membership. [info](#)
3. If you're advertising for commercial/business/affiliate purposes you must sign up for a paid membership.

Select membership type:
[Premium Membership](#) - Maximum exposure. \$9.99/month. For serious sellers!
[Gold Membership](#) - Great exposure and placement. Only \$10/year! Incredibly popular!
[Free Membership](#) - Basic functionality, less exposure than paid memberships.

Warning:
We do not, under any circumstances, accept any classifieds of an adult nature. Please **do not register** if you were hoping to place adult classifieds as your account will be deleted without warning. USFreeads is a family safe website.

We advertise across all major search engines to ensure our advertisers receive a huge amount of exposure!

USFreeads - used and trusted by over 370,000 private and business advertisers worldwide.

Copyright© 1999 - 2007 USFreeads. All rights reserved
Please read our Terms of service & Privacy Statement

Done 3.797s

Click on the link here.

6. Click on I agree and continue.

Do you know...
The performance of your ads depends almost entirely on how well your ads are written.
[Click here](#) to read our free tips and advice on how to create successful, high performance ads that get results!

USFreeads
home | advertise | login | help | affiliates | local classifieds | just viewed | keyword alerts

Registration
Please signify your acceptance of our terms of service before registering.

the services or benefits, to which such terms apply.

MEMBER CONDUCT
You agree to abide by all applicable local, state, national and international laws and regulations regarding your use of our service.

You agree to not place ads regarding adult services, products, or containing adult content in any shape or form. You further agree to not place ads which contain slanderous or derogatory comments or content, or place classified ads for services

I agree to the USFreeads terms of service

Done 6.296s

Tick I agree and click continue

7. Fill up your username, email address and click next step.

The screenshot shows the USFreeads registration process at Step 2: Choose a Username. The page has a navigation bar with links: home | advertise | login | help | affiliates | local classifieds | just viewed | keyword alerts. A sidebar on the left lists five steps: Step 1: Membership info, Step 2: Choose a Username (current), Step 3: Provide your details, Step 4: Confirmation Email, and Step 5: Finished!. The main content area is titled "Registration" and includes the instruction: "Please enter your details into the form below and click 'Next Step' to proceed to the next step." Below this is a form titled "Username & Email address" with three rows: "1. Select a username" (Gyu1042), "2. Enter your email address" (alokuis@yahoo.co.in), and "3. Enter your email address again:" (alokuis@yahoo.co.in). A "Next Step" button is located below the form. A red callout box points to the button with the text "Click here". Below the form, there are three numbered instructions: 1. Field 1 - Select a username (Your username is how you're known to our system...), 2. Field 2 - Enter your email address (Your email address is your primary email address...), and 3. Field 3 - Enter your email address again (To ensure you didn't mis-type your email address the first time...).

8. After it verifies you email id enter you name and address as shown below, fields which are optional need not be filled. Search for your Country and if it is not there then click UNLISTED Or Others

The screenshot shows the USFreeads registration process at Step 3: Provide your details. The page has the same navigation bar as the previous screenshot. The sidebar on the left lists five steps: Step 1: Membership info, Step 2: Choose a Username, Step 3: Provide your details (current), Step 4: Confirmation Email, and Step 5: Finished!. The main content area is titled "Registration" and includes the instruction: "Please continue entering your details into the form below and click 'Next Step' to proceed to the next step, which is selecting your preferred payment method." Below this is a form titled "Your address details" with four rows: "4. Company name: (optional)", "5. Your first name:" (Universal), "6. Your last name:" (Gyu1042), and "7. Your country:" (Unlisted). A "Next Step" button is located below the form. A red callout box points to the button with the text "Click here". Below the form, there are seven numbered instructions: 1. Field 1 - Select a username (done!), 2. Field 2 - Enter your email address (done!), 3. Field 3 - Enter your email address again (done!), 4. Field 4 - Company name (This field is optional...), 5. Field 5 - First name (This is the first name of you...), 6. Field 6 - Last name (This is your surname...), and 7. Field 7 - Country (Select your country from the drop-down list).

9. After that go on continuing to fill up the rest of the form as shown below.

Do you know..
The performance of your ads depends almost entirely on how well your ads are written.
[Click here](#) to read our free tips and advice on how to create successful, high performance ads that get results!

USFreeads home | advertise | login | help | affiliates | local classifieds | just viewed | keyword alerts

Registration

Please continue entering your details into the form below and click 'Next Step' to proceed to the next step.

Your address details	
9. Your Address:	APC Sarani, Deshbandhupara , Siliguri
10. Your Town or City:	Siliguri
11. Your Zip/Postal code:	734005
12. State/Province/Area:	Unlisted
13. Your Telephone Number:	+ 919733043751

Next Step

Click here

10. Once you have fill up you form completely you will view such confirmation that a password has been emailed to the address given by you. You can now open you email account and view the password as shown below

Hi Universal,

Congratulations, your registration for USFreeads has been successful.
Your login details are displayed below:

Username: Gyu1042
Password: FeistyStone6wh

Don't forget to check out our free keyword alert service and receive email notifications when new ads are posted which match your chosen keywords:
<http://www.usfreeads.com/modules/info/keyword-alerts.asp>

You can place your classifieds at the following address:
<http://www.usfreeads.com/modules/place-classified/>

You can login to your account to edit your details and manage your classifieds at the following address:
<http://www.usfreeads.com/modules/account/>

Premium account information:
<http://www.usfreeads.com/modules/account/f/upgrade-premium.asp>

Have a great day!
<http://www.usfreeads.com>

** Please do not hit reply to contact us - this is an automated email sent via our website and we are unable to respond to email sent to this address.

In your mail you will get your username and password for the classifieds site by which you can log on to the website and post classifieds.

Or you can click on the link to directly post a classified

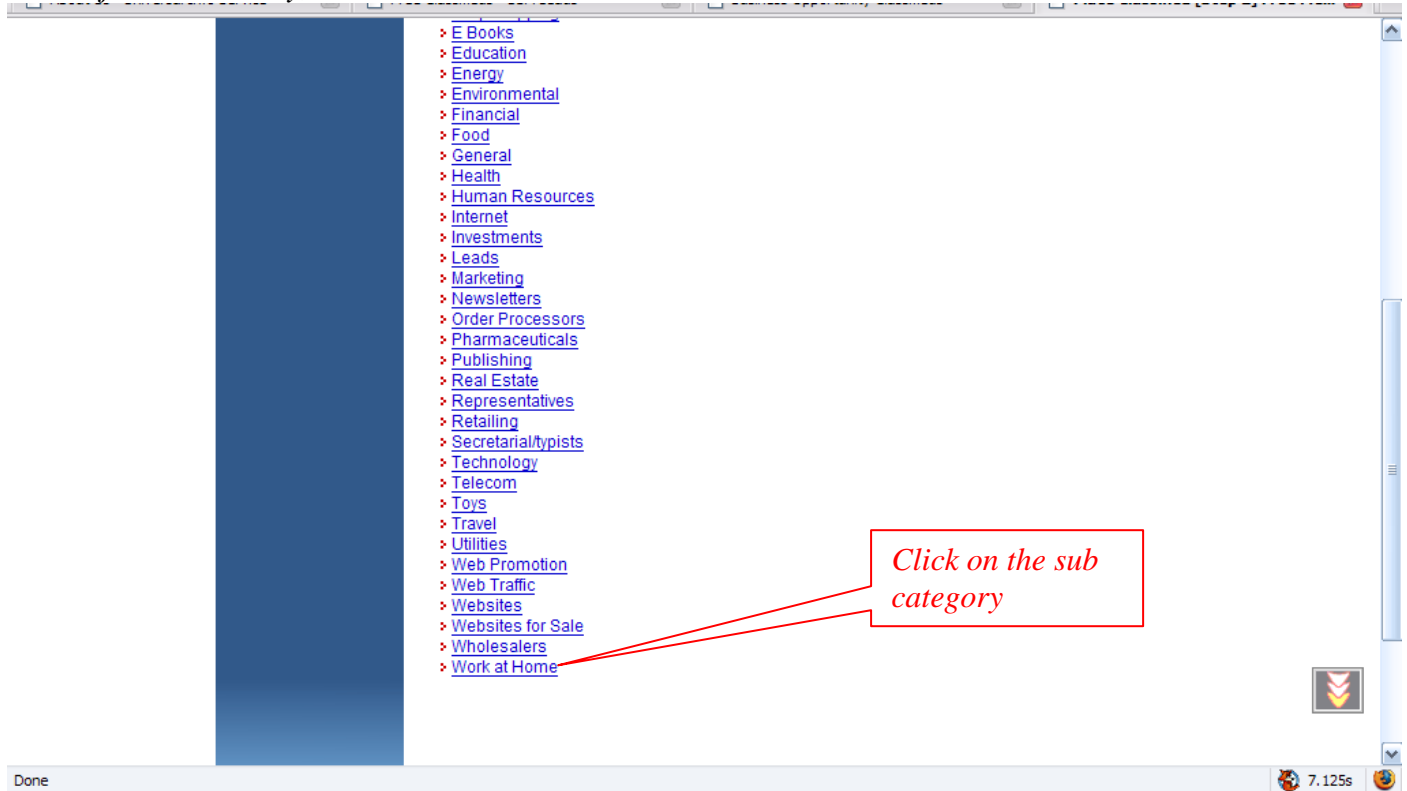
Or sometimes it directly allows you to continue to post a classified as here.

The screenshot shows a registration confirmation page. On the left is a vertical navigation menu with five steps: Step 2 (Choose a Username), Step 3 (Provide your details), Step 4 (Confirmation Email), and Step 5 (Finished). The main content area states: "Your registration has been successful and a confirmation email containing your password has been emailed to you at the following address." Below this, the email address **alokuis@yahoo.co.in** is displayed in a yellow box. An "Important!" section follows, advising users to check spam filters and whitelist domains. It then provides the auto-generated **Username: Gyu1042** and **Password: FeistyStone6wh**. A red callout box with the text "Click here" points to the link "Click here to post a classified". Other links include "Click here to login to your account" and "Re-send login details". A footer contains copyright information and logos for Visa, MasterCard, Delta, PayPal, and American Express.

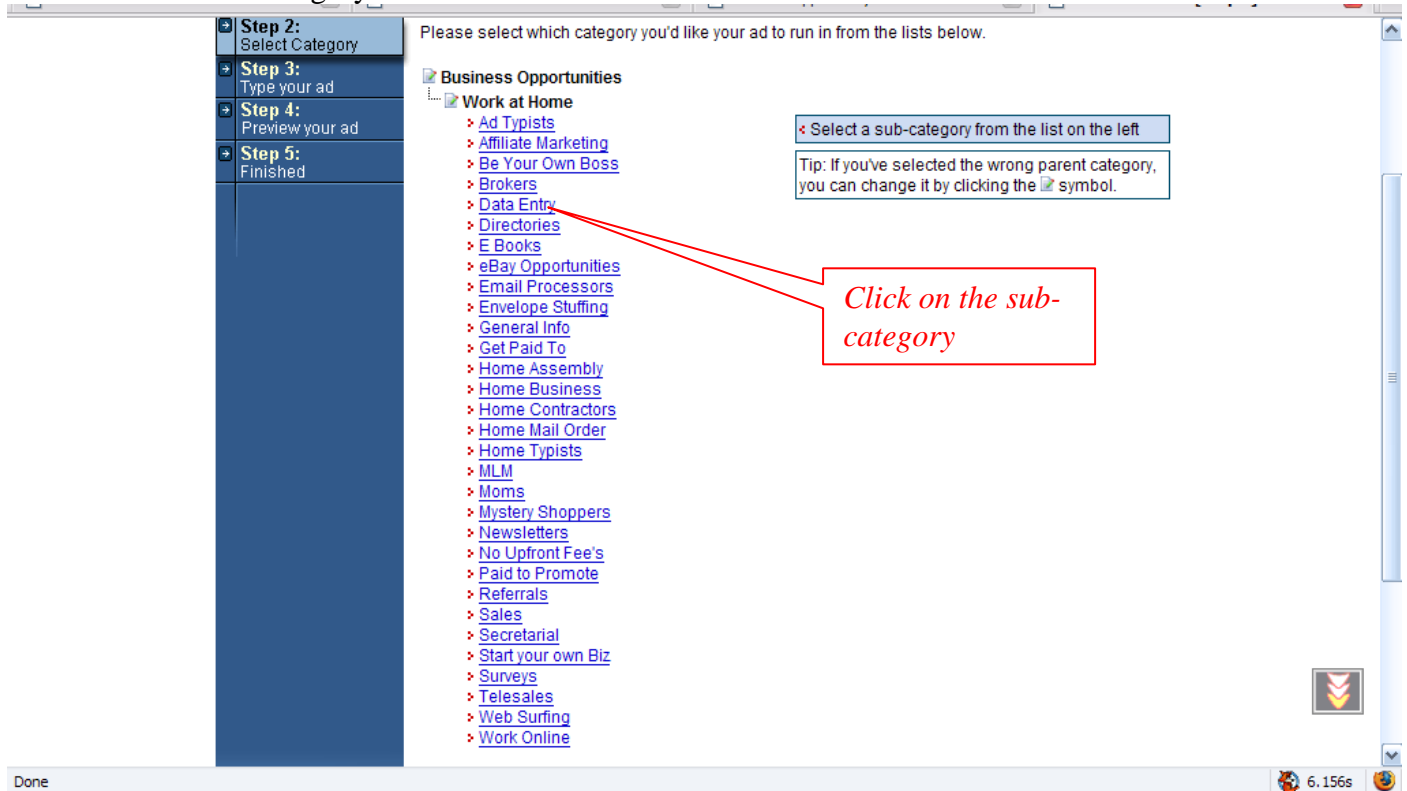
11. Now all you have to do is search for your Category and click.

The screenshot shows the "Place Ad Step 2 (select category)" page. The left navigation menu has five steps: Step 1 (Login to your account), Step 2 (Select Category), Step 3 (Type your ad), Step 4 (Preview your ad), and Step 5 (Finished). The main heading is "Place Ad Step 2 (select category)" with a "Logged in as Gyu1042" indicator. The text asks the user to "Please select which category you'd like your ad to run in from the lists below." A warning box contains the following text: "It is vital that you browse the categories and select the most suitable category for your ad. If you place your ad in an inappropriate category, your account along with all ads will be deleted." The warning includes: "Warning: Business Opportunities must only be placed in the Business Opportunities category; We DO NOT accept adult classifieds; We do not accept affiliate ads, ads for e-books, e-training, review sites, report sites, HealthyPetNet, Shure Pets or other similar ads in the pet categories." Below the warning is a list of categories: Announcements, Automotive, Business Opportunities, Clothing & Footwear, Collectibles, Electronics, Employment, Health & Fitness, Hobbies & Leisure, Home & Garden, Jewelry & Watches, Miscellaneous, Pets & Animals, Real Estate, Services, Sports, Toys, Games & Models, and Wanted Ads. A red callout box with the text "Click on the given category, which are given." points to the "Business Opportunities" category. A button labeled "Select a category from the list on the left" is also visible.

12. You might even get no sub category like below and click any from *work at home*, *home business*, *Online jobs*, *data entry*, etc.



13. Select more subcategory from the list like shown



14. Now the real form is displayed copy the ad title given to you and pasted in the appropriate box, again do the same for the Description. Do not put any numbers for price, if necessary just put 1. and go to the bottom of the page and click continue.

home | advertise | login | help | affiliates | local classifieds | just viewed | keyword alerts

Logged in as [Gyu1042](#)
[Logout](#)

Place Ad Step 3 (type your ad)

Business Opportunities > Work at Home > Data Entry [change category](#)

If the above is not the most relevant category for your ad or if you made a mistake and would like to change category, please [click here](#) to go back to the category selection page.
Please note that if our terms and conditions are violated by deliberately placing your ad in an inappropriate category, your account will be deleted.

Step 1: Login to your account
Step 2: Select Category
Step 3: Type your ad
Step 4: Preview your ad
Step 5: Finished

Ad Title:
Tip: Concise, descriptive, accurate titles attract more clicks

Price:
Tip: Leave the price as 0 if you need the price to read as "unspecified" on your ad

Description: [Click here to open the HTML editor to bring your ad alive using colors and images!](#)
Universal data entry job offer Work at Home Online Data Entry Home Typist Jobs with more companies to post simple ad submissions to internet. Earn 5000 -30000/-INR per MONTH, work at home doing simple online form submission. Visit to get job opportunity : <http://www.easypostjob4u.com> or email us at universalpostjob4u@gmail.com ,posted id Gyu1042 , call us +91-9474425752

Shipping Options: Shipping available, Shipping included in price, Shipping calculated extra, Please contact me for shipping details, Shipping not available, Collection only, Collection only - may meet part way, Delivery available, Postal insurance available, Postal insurance included

Payment Options: Credit/debit card, PayPal, Check, Electronic check, Cash on delivery (COD), Money transfer, Postal order, Bankers check, Contact me for details, Payment over the phone

Shipping and payment options are not available for free members. [Upgrade account](#) - FREE TRIAL!

PayPal Options: Insert a PayPal button so people can make payments to you online?
"Buy Now" Button Item/Service Name
Item/Service ID
Entering a Paypal button is not available to free members. [Upgrade account](#) - FREE TRIAL!

Upload Images: image 1 to image 12

Sorry, image uploads are not available for free members. [Upgrade account](#) - FREE TRIAL!

Notes:
Your ad title must accurately reflect the item/service that you're advertising.

Copy and paste the ad Title given to you

Copy and paste the ad description provided by UIS

Click here

15. Finally you will view the preview of your ad as shown below.

Do you know.. The performance of your ads depends almost entirely on how well your ads are written. [Click here](#) to read our free tips and advice on how to create successful, high performance ads that get results!

[home](#) | [advertise](#) | [login](#) | [help](#) | [affiliates](#) | [local classifieds](#) | [just viewed](#) | [keyword alerts](#)

Logged in as [Gyu1042](#)
[Logout](#)

Step 1:
Login to your account

Step 2:
Select Category

Step 3:
Type your ad

Step 4:
Preview your ad

Step 5:
Finished

Place Ad Step 4 (preview)

Below is a preview of your ad details.
If you need to make any changes, please click the 'back' button on your browser otherwise click 'save' below.

Category:	Business Opportunities > Work at Home > Data Entry
Title:	Online Data Entry Job
Price:	Unspecified
Description:	Universal data entry job offer Work at Home Online Data Entry Home Typist Jobs with more companies to post simple ad submissions to internet. Earn 5000 -30000/-INR per MONTH, work at home doing simple online form submission. Visit to get job opportunity : http://www.easypostjob4u.com or email us at universalpostjob4u@gmail.com .posted id Gyu1042 , call us +91-9474425752 Note: Email and website addresses are stripped out of free member ads. Options.

Save this ad

Click here

Done

16. Now as your have saved your ad now is time to view it.

Do you know.. The performance of your ads depends almost entirely on how well your ads are written. [Click here](#) to read our free tips and advice on how to create successful, high performance ads that get results!

[home](#) | [advertise](#) | [login](#) | [help](#) | [affiliates](#) | [local classifieds](#) | [just viewed](#) | [keyword alerts](#)

Free Keyword Alerts!
Get new ads containing your chosen keywords emailed to you daily!
[Add your keywords!](#)

Messaging:
You have no recent messages from the past 48 hours

Account Options:

- [Account Home](#)
- [Keyword Alerts **NEW!**](#)
- [Personal Details](#)
- [About Me **NEW!**](#)
- [Change Password](#)
- [Change Email](#)
- [Logout](#)
- [Place Classified](#)

Classified Settings:

- [Auto-renew settings](#)
- [Bulk ad renewals](#)
- [SMS settings](#)
- [Junk mail settings](#)
- [Personal Categories](#)
- [Product Catalog](#)

Classified Filters:

Place Ad Step 5 (finished!)

✔ Your ad has been saved. What would you like to do next?

You are now logged into your account area where you can view and edit your ads, update your account details, and order upgrades and renewals at any time via the menu to the left.

- Ad Options:**
 - [View this ad](#)
 - [Edit this ad](#)
 - [Advertise another item](#)
 - [Upload images](#)
- Upgrade Options:**
 - [Add a Photo-Pack so you can upload up to 12 images](#)
 - [Upgrade this ad to a feature ad \(includes a free Photo-Pack!\)](#)
 - [Upgrade your membership to premium for more features & benefits **Free Trial!**](#)

Your most recently placed classifieds:

#961032	online data entry job	feature	photo's	renew	edit	delete	view
	Business Opportunities > Work At Home > Data Entry	Expires: 30 days views: 0 Replies: 0					

Click here

Done

16. Now your ad has been posted and will look like this. The last part, copy the url on the address bar and paste in your reporting page.

http://www.usfreeads.com/961032-clc.html

You are currently logged in as **Gyu1042** [My account](#) | [Place ad](#) | [Logout](#) | [Edit this ad](#)
Post an ad: [Business Opportunities](#) | [Work at Home](#) | [Data Entry \(this category\)](#) or select a [different category](#) **NEW!** [Keyword Alerts](#)

USFreeads [home](#) | [advertise](#) | [login](#) | [help](#) | [affiliates](#) | [local classifieds](#) | [just viewed](#) | [keyword alerts](#)

Search: All Pages Show Images

[Classifieds](#) > [Business Opportunities](#) > [Work at Home](#) > [Data Entry](#)

Online Data Entry Job

Item ID#: 961032	Seller Area: Unlisted	Views: 1	Report Classified
Seller ID#: 399611	Item Location: --	Expires: 30 days	More like this
Price: \$Unspecified	Available To: --	About Me!	Send to friend

Ads by Google

[Typing Jobs Earn Rs.50000](#)
Looking Earn Online From Home? Earn Rs.50000/Month Without Invest.
[www.ppo-ppa.blogspot.co](#)

[part time data entry jobs](#)
1000's of Part Time Jobs Submit your Resume Free. Now!
[MonsterIndia.com](#)

[Work Home](#)

Universal data entry job offer Work at Home Online Data Entry Home Typist Jobs with more companies to post simple ad submissions to internet. Earn 5000 -30000/-INR per MONTH, work at home doing simple online form submission.
Visit to get job opportunity :
[please contact me for website address] or email us at **[please email replies to this ad by using the response form below]**, posted id Gyu1042 , call us +91-9474425752

[Click here](#) or scroll down to contact me about this ad

no image
Photo ads get over 10 times as many responses and sell fast!

17. Copy as this: <http://www.usfreeads.com/961032-clc.html> which whenever clicked shows your ad, which will get you paid.

Your Ad is now posted viewed and saved. You can now start a new one yourself. For a little tip what I would suggest you to do is when you search for classifieds sites. Copy individual sites in a word document and make up two three hundreds of them and start posting one by one without having to search for it again and again.